



Hong Kong Institution of Certified Auditors

香港專業審核師學會

Information Note

Registration of ISO 22000 Food Safety Auditors

There are two grades of registered auditors for ISO 22000 Food Safety Management System, namely, **Register Lead Auditor** and **Register Auditor**

Registered Lead Auditor shall have the following as a minimum:

- post secondary education that included general microbiology, general chemistry and also courses in the food chain industry category as in the Table A.1 of the ISO/TS 22003:2007;
- completed approved training in the HACCP principles, hazard assessment and hazard analysis, and food safety management principles;
- a minimum of five years work experience in food chain related industry including at least two years of work in quality assurance or food safety functions within food production or manufacturing, retailing, inspection or enforcement, or the equivalent;
- achieved the status either as a Fellow or Member of HKICA;
- attended and passed a HKICA approved ISO 22000 auditor course or other accepted alternatives;

- performed at least twelve ISO 22000, British Retail Consortium Food Standard, International Food Standard, HACCP and/or EUREGAP (or similar scheme) audit days in at least four organization under the leadership of a qualified lead auditor as a lead auditor-in-training. (The audits shall be completed within the last 3 consecutive years).

Registered auditor is entitled for designatory letters **Registered Lead Auditor** and in Chinese nomenclature 註冊主任審核師 and specific terminology is as follows:

註冊主任審核師(食品安全管理系統)

Registered Lead Auditor (FSMS)

Registered Auditor shall have the following as a minimum:

- post secondary education that included general microbiology, general chemistry and also courses in the food chain industry category as in the Table A.1 of the ISO/TS 22003:2007;
- completed approved training in the HACCP principles, hazard assessment and hazard analysis, and food safety management principles;
- a minimum of five years work experience in food chain related industry including at least two years of work in quality assurance or food safety functions within food production or manufacturing, retailing, inspection or enforcement, or the equivalent;
- achieved the status either as a Fellow or Member of HKICA;
- attended and passed a HKICA approved ISO 22000 auditor course or other accepted alternatives;
- performed at least twelve ISO 22000, British Retail Consortium Food Standard, International Food Standard, HACCP and/or EUREGAP (or similar scheme) audit days in at least four organization under the leadership of a qualified auditor as an auditor-in-training. (The audits shall be completed within the last 3 consecutive years).

Registered auditor is entitled for designatory letters **Registered Auditor** and in Chinese nomenclature 註冊審核師 and specific terminology is as follows:

註冊審核師(食品安全管理系統)

Registered Auditor (FSMS)

The names, registration number and expiry date of registration of Registered Auditor may be uploaded to the HKICA website.

The above requirements are in general following that in the ISO/TS 22003. Specific details can be referred to in the standard.

A **Certificate of Registration** and **Registration Card** bearing the name and HKICA registration number will be issued to any registered auditors.

Annual registration fee as follows:

Registered Lead Auditor (Food Safety Management System)	\$300
Registered Auditor (Food Safety Management System)	\$200

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