



HONG KONG INSTITUTION OF CERTIFIED AUDITORS

香港專業審核師學會

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HKICA03E
SCHEDULE OF FEES FOR PERSON CERTIFICATION
 (Issue 2.8 with effect from 01 January 2020)

Level of certification	Type of application/examination	Fee (H.K.\$)
Internal auditor	Application fee ^{Note 2}	600
	Written examination	300
	HKICA Annual subscription fee ^{Note 3}	600
	Re-certification	600
Assistant Auditor	Application fee ^{Note 2}	1000
	Written examination	300
	HKICA annual subscription fee ^{Note 3}	1000
	Re-certification	1000
Auditor	Application fee ^{Note 2}	1200
	Written Examination	500
	HKICA annual subscription fee ^{Note 3}	1200
	Re-certification	1200
Lead Auditor	Application fee ^{Note 2}	1500
	Written examination	600
	Interview	800

	HKICA annual subscription fee ^{Note 3}	1500
	Re-certification	1500
All levels to the next higher level	Application for upgrade	1000
All levels	Re-take examination	300
All levels	Appeal of examination results ^{Note 1}	2000
All levels	Appeal of downgrade, suspension and termination ^{Note 1}	2000
All levels	Processing fee for register/re-certification/annual renewal as CCAA auditor for QMS auditors (CCAA fee included)	800
All levels	Processing fee for transfer of CCAA auditor to other Certification Body for QMS auditors (CCAA fee included)	200
All levels	Processing fee for register/re-certification/annual renewal as IPC lead auditor/auditor for QMS auditors ^{Note 4}	1000
All levels	IPC MS auditor annual subscription fee for QMS auditors ^{Note 3}	600
All levels	IPC MS lead auditor annual Subscription fee for QMS auditors ^{Note 3}	800
The above scale of fees is subjected to periodic review		
<p>Explanatory note:</p> <p>Note 1: Appeal fee is non-refundable despite of the results of the appeal.</p> <p>2: After successful application, HKICA application fee will be the 1st year annual subscription fee</p> <p>3: Annual subscription fee is from 1st April till 31st March next year</p> <p>4: IPC processing fee will include the fee for additional examination required to become IPC auditor and the 1st year IPC annual subscription fee</p>		