



HONG KONG INSTITUTION OF CERTIFIED AUDITORS

香港專業審核師學會

The Secretary, Room 108, 1/F Sun Ling Plaza, 30 On Kui Street, Fanling, New Territories

Tel : 27892389

HomePage: <http://www.hkica.org> ; Email: info@hkica.org

SCHEDULE OF FEES (會員費) (Issue 1.1 with effect from 01 April 2025)	
Application / Annual Fee ^{note 1}	Fee (H.K.\$)
Honorary Fellow Member	20,000 (One Complimentary Table will be offered in HKICA Annual Dinner)
Fellow Member ^{note 3}	700 (effective from Apr 2025)
Member ^{note 3}	600 (effective from Apr 2025)
Associate Member	200
Register Lead Auditor	500
Register Auditor	400
Register Internal Auditor	400
Register Product Cert Technical Auditor / Provisional Technical Auditor	600 / scheme (300 / scheme for certified personnel ^{note 2})
Register Manager (QMS / EMS / OH&S / Laboratory / Med Lab)	500
Register Welding Inspector	400
Register Senior Welding Inspector	500
Company Member	10,000 (5,000 for certification body)
The above scale of fees is subjected to periodic review Schedule of fee for certified personnel is listed in document HKICA03E	
Explanatory note: Note 1: Annual subscription fee is from 1 st April till 31 st March next year Note 2: Certified personnel is HKICA Certified Lead Auditor / Auditor / Internal Auditor Note 3: Fellow Member / Member annual fee will be waived for HKICA certified Lead Auditor / Auditor / QME / QTE / GHG Carbon Auditors	



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SCHEDULE OF FEES FOR PERSON CERTIFICATION

專業人員註冊費

(Issue 2.8 with effect from 01 January 2020)

HKICA03E

Level of certification	Type of application/examination	Fee (H.K.\$)
Internal auditor	Application fee ^{Note 2}	600
	Written examination	300
	HKICA Annual subscription fee ^{Note 3}	600
	Re-certification	600
Assistant Auditor	Application fee ^{Note 2}	1000
	Written examination	300
	HKICA annual subscription fee ^{Note 3}	1000
	Re-certification	1000
Auditor	Application fee ^{Note 2}	1200
	Written Examination	500
	HKICA annual subscription fee ^{Note 3}	1200
	Re-certification	1200
Lead Auditor	Application fee ^{Note 2}	1500
	Written examination	600
	Interview	800
	HKICA annual subscription fee ^{Note 3}	1500
	Re-certification	1500

All levels to the next higher level	Application for upgrade	1000
All levels	Re-take examination	300
All levels	Appeal of examination results ^{Note 1}	2000
All levels	Appeal of downgrade, suspension and termination ^{Note 1}	2000
All levels	Processing fee for register/re-certification/annual renewal as CCAA auditor (CCAA fee included)	800
All levels	Processing fee for transfer of CCAA auditor to other Certification Body (CCAA fee included)	200
All levels	Processing fee for register/recertification/annual renewal as IPC lead auditor/auditor for QMS auditors ^{Note 4}	1000
All levels	IPC MS auditor annual subscription fee ^{Note 3}	600
All levels	IPC MS lead auditor annual Subscription fee ^{Note 3}	800
The above scale of fees is subjected to periodic review		
<p>Explanatory note:</p> <p>Note 1: Appeal fee is non-refundable despite of the results of the appeal.</p> <p>2: After successful application, application fee will be the 1st year annual subscription fee</p> <p>3. Annual subscription fee is from 1st April till 31st March next year</p> <p>4. IPC processing fee will include the fee for additional examination required to become IPC auditor and the 1st year IPC annual subscription fee.</p>		



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HKICA103E

SCHEDULE OF FEES FOR REGISTRATION SCHEME FOR QUALITY MANAGEMENT/TESTING ENGINEERS (RSQME/RSQTE)

(Issue 1.3 with effect from 01 April 2025)

Level of registration	Type of application/examination	Fee (H.K.\$)
All levels	Application fee	300
AQME/AQTE	Annual subscription fee ^{Note 1}	1000
QME/QTE	Annual subscription fee ^{Note 1}	1200
SQME/SQTE	Annual subscription fee ^{Note 1}	1500
AQME/AQTE and GDIE資深工程師	Annual subscription fee ^{Note 1}	1600
QME/QTE and GDIE工程師	Annual subscription fee ^{Note 1}	2000
SQME/SQTE and GDIE資深工程師	Annual subscription fee ^{Note 1}	2500
All levels to the next higher level	Application for upgrade	1000
All levels	Re-take examination	300
All levels	Appeal of examination results ^{Note 2}	2000
All levels	Appeal of downgrade, suspension and termination ^{Note 2}	2000

The above scale of fees is subjected to periodic review

Explanatory note:

AQME/AQTE : Associate Quality Management Engineer/Associate Quality Testing Engineer

QME/QTE : Quality Management Engineer/Quality Testing Engineer

SQME/SQTE : Senior Quality Management Engineer/Senior Quality Testing Engineer

GDIE : Guangdong Institution of Engineers

Note 1: Application fee shall be paid together with application

2: Annual subscription fee is from 1st April till 31st March next year (HKICA membership fee included).

3: Appeal fee is non-refundable despite the results of the appeal.

4: Re- registration fee is equal to the Annual subscription fee of that Grade



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HKICA803E SCHEDULE OF FEES FOR CERTIFICATION SCHEME OF GHG CARBON AUDITOR (Issue 1.0 with effect from 1 April 2025)

Level of registration	Type of application/examination	Fee (H.K.\$)
All levels	Application fee ^{Note 1}	300
Registered GHG Carbon Auditor	Annual subscription fee ^{Note 2}	1200
Certified GHG Carbon Auditor	Annual subscription fee ^{Note 2}	1500
All levels	Examination fee	300
All levels	Re-take examination	300
All levels	Appeal of examination results ^{Note 3}	2000
All levels	Appeal of downgrade, suspension and termination ^{Note 3}	2000

The above scale of fees is subjected to periodic review

Explanatory note:

Note 1: Application fee shall be paid together with application

2: Annual subscription fee is from 1st April till 31st March next year (HKICA membership fee included).

3: Appeal fee is non-refundable despite of the results of the appeal.

4: Re- registration fee is equal to the Annual subscription fee of that Grade