

HONG KONG INSTITUTE OF CERTIFIED AUDITORS
香港專業審核師學會

The Secretary, Room 108, 1/F Sun Ling Plaza, 30 On Kui Street, Fanling, N.T., HKSAR (香港新界粉嶺安居街 30 號新寧中心 1 樓 108 室秘書署)

Tel (電話): 2789 2389, HomePage (網頁): <http://www.hkica.org>, Email (電郵): info@hkica.org

QUALITY TESTING ENGINEER (QTE) APPLICATION FORM
(質控檢測工程師申請表)

Applicant to complete Sections A, B, C & D. Supporter to sign in Section E & to initial those parts of Section C which are appropriate.
申請人必須填妥甲, 乙, 丙和丁部分。支持者必須簽署戊部分, 並在丙部分中適當部分簡簽。

Section A

A 部分

Complete Personal details in block letters or type (請以英文大階或列印方式填寫個人資料)

Please indicate your name as shown on the Identity Card or other identification documents (請按證件資料填寫姓名)

*: First alphabetical letter and first 3 number digits e.g. G112xxxxx (請提供首 4 位字元或數字)

I wish to apply for the following class of QTE (本人欲申請以下 QTE 專業註冊)

Please tick (請剔選) Senior QTE

(高級質控檢測工程師)

QTE

(質控檢測工程師)

Associate QTE

(初級質控檢測工程師)

Name (姓名): _____ Nationality (國籍): _____ Sex: F(女) / M(男)

Identity Document Type (證件類別): _____ Identity No. (證件編號):* _____

Postal Address (郵遞地址): _____

Tel. No. (電話號碼): _____ Mobile No. (手提號碼): _____ E-mail (電郵): _____

Company name (公司名稱): _____ Position (職位): _____

Company Tel. No. (公司電話): _____ Company E-mail (公司電郵): _____

Section B Obligation (义务)

B 部分

I have read and agree to abide to HKICA 101C Regulations for Registration Scheme for QTE. The facts stated in this application are true and correct.

I agree that HKICA can verify the authenticity of the facts for the purpose of registration

我已閱讀并同意遵守 HKICA 101C QTE 注册计划, 本申请的陈述是真实正确的, 我同意 HKICA 可以验证事实的真实性。

I commit (我承诺):

- 1 to abide with the Regulations and pay the fee and charge as set by HKICA as it now is, or as it may hereafter be amended (遵守法规并支付 HKICA 现在或以后可能要修改的费用);
- 2 make claims regarding registration only in respect of the scope for which registration has been granted (仅在已授予注册的范围内提出陈述);
- 3 not to claim the registration status in such a manner as to bring the registration scheme into disrepute, and refrain from making any misleading or unauthorised statement regarding the registration (不得以破坏注册方案的方式要求获得注册地位, 并避免对注册做出任何误导或未经授权的陈述);
- 4 discontinue all claims to registration upon termination or withdrawal of registration, and return any certificates issued by HKICA (在终止或撤回注册后, 终止所有对注册的陈述, 并退回由 HKICA 签发的任何证书);
- 5 not use the certificates and the HKICA logo in a dishonest or fraudulent manner (不得以不诚实或欺诈的方式, 使用证书和 HKICA 徽标);
- 6 HKICA has the ownership of the issued certificates (HKICA 拥有已颁发证书的所有权);
- 7 I have / have not* been convicted of a criminal offence (我已经/尚未*被裁定为刑事犯罪);
- 8 I accept that my personal information is released to personnel within HKICA, Accreditation Officer and Auditor during assessment, and (我接受在评估期间将我的个人信息发布给 HKICA 的人员, 认证官员和审核员, 及
- 9 I accept / do not accept, that if certified, that my name, certificate number and expiration date is published on internet (我接受/不接受经注册的資料, 包括我的姓名, 证书编号和有效期的信息在互联网上发布)

Signature of applicant:
簽署

Date:
日期

* PLEASE DELETE AS APPROPRIATE (请适当删除)

Section C Academic / Working / Training Qualifications (学术/工作/培训資歷)

C 部分

Your entries should be contained within the space provided. Please provide details on separate sheet(s) and attach to this form if there is insufficient space. (内容应包含在以下空间内，如果空间不足，请在申请表以外加上附頁以提供详细信息。)

From (由) Mth(月)/Yr(年)		To (至) Mth(月)/Yr(年)		Academic Qualifications (学术資歷)			Verifying Initials of Supporters (支持者的验证簡簽)
Sub-Section 1 第一節		Tertiary Institute/Examination Board/country 大专院校/考试委员会/国家		Award and date 获頒日期	Discipline / Subject studied 学科/曾修讀課程		
Sub-Section 2 第二節		Professional Qualification/ Competence Experience (专业資歷/能力经验)					
		Institute/ Professional body (研究所/专业团体)			Award and date(获頒日期)		
Sub-Section 3 第三節		Working Experience, please attach CV with further details (工作经验，请附简历以提供详细資料)					
		Organisation (機構)	Position held (職位)	Management system experience (管理系统经验)			
Sub-Section 4 第四節		Training Record (已被核准的培训資歷)					
		Training organization (培训機構)			Programme title (培训课程/題目)		

Section D**D 部分**

Supporter shall be a HKICA member or applicant's company

(支持者需為 HKICA 會員或申請人公司)

I support the Applicant from personal knowledge, as a person worthy of consideration for registration to the level of QTE and I endorse the correctness of those parts of Section C including working experience, academic and training qualification which have identified by my Chop / initial. (我作为 QTE 申请人的支持者，以我个人知识为申请人提供証明，以印章或簡簽認可 C 部分中的申请人的工作经验，学术和培训资格等部分。)

Company : _____

Supporter : _____

Company chop : _____

Signature : _____

Date : _____

Date : _____

THIS FORM NEEDS TO BE COMPLETED & RETURNED TOGETHER WITH THE FEES (DETAILS PLEASE REFER TO HKICA 202E SCHEDULE OF FEES FOR REGISTRATION), FULL SET OF SUPPORTING DOCUMENTS AS STIPULATED IN HKICA 202C HKQTE REGISTRATION SCHEME.

申請人必須填妥此表格，並需連同所需費用（請參閱 HKICA 103 註冊費用）及證明文件副本（請參閱 HKICA 201C HKQTE 註冊方案）交回本會。

Application Guidelines (申請指引)

1. Applicant has read and understood the registration criteria and regulations as set by HKICA;
申請人已經閱讀並理解了 HKICA 制定的註冊標準和規定；
2. Complete the “Application Form” with all fields properly filled;
填妥“申請表”所有欄位；
3. Applicant has confirmed the information is accurate.
申請人確認信息正確
4. Payment of registration fee, methods as follows (支付註冊費，方法如下):
 - (a) Bank transfer to HKICA Hang Seng Bank account NO. (銀行轉賬至 HKICA 恒生銀行賬戶)
No.: 390-202588-001
 - (b) Mail a cheque payable to “Hong Kong Institution of Certified Auditors Limited” to the Secretary of HKICA with applicant’s name on back of the cheque. Please be reminded that any post-dated cheque is not accepted (以支票抬頭，將應付給“香港專業審核師學會”的支票郵寄給 HKICA 的秘書。請注意，本會不接受期票)；
5. Submission of application form and related documents (提交申請表及相關文件)
Send the application form, supporting documents and cheque to the Secretary by mail (通過郵件發送申請表，證明文件並核對秘書)
Address (地址): Room 108, 1/F Sun Ling Plaza, 30 On Kui Street, Fanling, N.T. OR by Email to (新界粉嶺安居街 30 號新靈廣場 1 樓 108 室或通過電子郵件) : info@hkica.org
6. HKICA Secretariat will inform the applicant by e-mail confirming the receipt of application within 5 working date. Missing records and documents will be requested to be provided (HKICA 秘書處將在 5 個工作日內，通過電子郵件通知申請人確認收到申請，如有欠缺記錄或文件，亦會一併要求申請人提供)