



HONG KONG INSTITUTION FOR CERTIFIED AUDITORS
香港專業審核師學會

The Secretary, Room 108, 1/F Sun Ling Plaza, 30 On Kui Street, Fanling, New Territories

HomePage: <http://www.hkica.org>; Email: info@hkica.org ; Tel:27892389

| HKICA04E | | | | |
|---|--------------------|------------------------|----------------------|------------------------|
| SCHEDULE OF FEES FOR TRAINING ORGANIZATION | | | | |
| (Issue 2.5 with effect from 1 July 2019, and fee scale is subjected to periodic review) | | | | |
| | Fee (HK\$) | | | |
| | HKICA | | HKICA and IPC | |
| Application as Training Organization | 1,000 | | 3,000 | |
| Annual fee for Training Organization | 1,000 | | 3,000 | |
| Courses <small>Note 5</small> | Application | Per Certificate | Application | Per Certificate |
| Foundation course per scheme (1 day) | 300 | 150 | 400 | 200 |
| Internal Auditor course per scheme (2 days) | 500 | 200 | 600 | 250 |
| Auditor/Lead Auditor course per scheme (5 days) | 900 | 300 | 1200 | 400 |
| Auditor conversion course per scheme (1 day) | 300 | 150 | 400 | 200 |
| On-site evaluation per man-day <small>Note 1</small> | 3000 | | | |

| | | |
|--|--------------|---|
| Application for Programme accreditation (degree) (per 5 years accreditation cycle) ^{Note 2} | 10,000 | |
| Maintenance fee for accredited programme (degree) ^{Note 3} | Annual Fee | 5000 |
| | Per graduate | 300 (waive for Testing and Certification Degree Programme) |
| Appeal fee ^{Note 4} | 2,000 | |

Explanatory note

Note 1:

On-site evaluation can be waived providing that evidence of evaluation or certification/approval granted by:

- a. a certification body accredited for certification of auditors in compliance with ISO/IEC 17024; or
- b. a certification body as a member of the International Personnel Certification Association for certification of auditors; or
- c. Other certification body offering certification of auditors recognized by HKICA
- d. University programme accredited courses

Note 2:

Application fee already covered the first-year annual fee for training organization

Note 3:

Annual maintenance fee for Programme recognition already covered the annual fee for training organization

Note 4:

Appeal fee is non-refundable despite of the results of the appeal (for decision of approval, withdrawal or reduction of scope of approval including number of training establishment or courses)

Note 5:

Scheme can be CSQMSA (ISO 9001), CSEMSA (ISO 14001), CSOH&SMSA (ISO 45001), CSMLA (ISO 15189) and CST&CLA (ISO 17025) or any other scheme as developed by HKICA and IPC